**SILVER LAKE COMMUNITITY ASSOCIATION MINUTES-DRAFT**

**July 31st, 2022**

Meeting was held at Van Hoffman’s

**Members present:**

Brad Ellenberger

Maryanne Ellenberger

Scotty Roberge

Tom Imblum

John Taylor

Jon Steiner

Sarah Hedin

Kevin Gramlich

Van Hoffman

**Communications Committee present:**

Donna Marie Dietz

**Brad called the meeting to order and Sarah called Scotty to join the meeting.**

**Communications Committee Discussion:**

Brad Introduced Donna Marie and turned the floor over to her. The Communications Committee had some suggestions for the Board and Donna Marie discussed them. Here are the suggestions.

1) Allowing a Zoom broadcast of the Board meetings.  Think of it as similar to those House Hearings on TV.  Very few people actually watch them, but it dispels the notion that the Board is keeping secrets.  The BOD can choose which committee member attends to run the equipment, but 3 members said they would be willing to do it: Pam Fink, Missy Montemayor, and me. The Boards reasons to not do this. 1) We want to protect people’s privacy, issues on what we discuss about the members (those in arrears and those we have lawsuits against) 2) Legal issues-what we discuss may not be appropriate for everyone to hear 3) Our attorney said the BOD meetings should not be open. 4) We are looking at adding a recording secretary (non-board member) in our By-law amendments to add more transparency.

2) We would like to send out a Survey Monkey poll to the Association members to find out what kinds of communications they want and what type of format they want and what format works best for them (email, text, What's App, paper. etc.).   We anticipated a mix of responses, but a survey poll is a good place to start. The Communications Committee will work up the questions and run the Survey Monkey through my account, so there will be no cost or work for the Board. You will need to let me have the email addresses. The BOD will review the questions and have input before the survey goes out. The board likes this idea but we would like to keep it to one format. We also do not feel comfortable with supplying everyone’s email address without their permission. We will work with the committee and figure out the best way for them to proceed. It was suggested they go door to door. After the meeting we discussed possibly sending a blind copy email to the members and ask their permission to give their email addresses to the committee. We also suggested we look into getting a “sandwich board” and place it on the concrete triangle at the entrance to Silver Lake Rd. We can post information/updates/events on the sign.

3) The Committee would like to put together a New Residents Welcome Packet that provides new people with helpful history, tips about living on the lake tips about Fairview Township rules, Association bylaws, etc. (This would actually be useful for all residents).  As with the other items above, the Board would have input, but our committee would essentially take care of it so that there would be no cost or work for the Board. The Board agreed this is an excellent idea and will help provide the committee with any information they need.

**Approval of Minutes:**

Jon motioned to approve the June 14th, 2022 minutes; Scotty seconded the motion. All were in favor. Motion passed.

 **Treasury Report**:

Tom gave the Treasury report

**Collections Report:** none given

**Approval of Bills:**

KPI-$9166-H&H study

Spangler and Associates-$500-compiling our financial report

John Taylor-$334-filing for our 501c3 status.

We discussed that DEP has questioned parts of the H&H report. We were all in favor to not pay this bill until the report is correct.

 Sarah motioned to pay Spangler Associates and reimburse John Taylor. Brad seconded the motion. All were in favor. Motion passed.

**Old Business:**

* DEP has reviewed our H&H study and had some questions about the report. KPI is working to address the issues and get them corrected. Once the H&H is approved by DEP we will set up a meeting with KPI and DEP to discuss what will be required on the rehabilitations.
* We discussed setting up a platform to receive electronic payments. The Board decided against this. Most platforms charge a fee and the Treasurer does not feel comfortable with setting something up that is linked to our bank account. Most people can set up an electronic payment through their bank.
* Deb Taylor only got one response for ‘Neighbors Helping Neighbors”. It was decided we would table the idea for now.
* Silt Committee update. Van and the committee have done a lot of research and Van has had some on site meetings with outside contractors to gather information. Here is where we are. We need to clear the Island and build a silt retention pond and a containment area. We will need to rent a machine and Brad has volunteered to operate it. Brad will clear the island and then dig out a silt retention pond and put the silt in the containment area on the Island. We are still discussing and working out some details. We have a $20,000 donation to be used specifically for silt. This will get us started and pay for the equipment rental. This is a starting point!
* Preserve Silver Lake Fund: John Taylor has successfully registered us as a 501c3. This is wonderful news. People can now donate money and use the donation as a tax write-off. There are already three people ready to donate. This will also open the door for corporations to donate money. John and Maryanne are working on three individual corporations at this time. John has also opened a separate bank account for these donations.

**New Business:**

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* Jon and Deb Steiner will host the Fall picnic again this year. It will be Saturday, October 15th at 3:00 PM. More information to come!
* Jen Hoke requested we post 5 years of minutes on our website. It was decided at the annual meeting that we would post the minutes going forward, so we will not be posting the last 5 years of minutes.
* We discussed the earthen dam area needs weed whacked. Maryanne will send an email out to the members to find a volunteer/volunteers.
* We need more work parties.

**Maryanne motioned to adjourn. Sarah seconded the motion. All were in favor. Meeting adjourned.**